Changing your primary email in Author Services

Why is your primary email address important?

The **primary email address** in your Author Services account is used to help determine your eligibility for benefits related to your affiliation or institution.

Making sure your primary email address is associated with the **correct institution for your article** streamlines this process.

Step 1

Log in to Wiley Author Services at **www.wileyauthors.com.** At the top right, click on **My Author Profile.**

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Step 2

In your Author Profile, look for the **Email section**. Click to open it and check that your **Primary Email Address** is the correct email associated with your institution.

Email	^
Update your primary and recovery email addresses.	
Primary Email Address*	
JKennedy@MyInstitution.com	
Recovery Email Address	
MyOtherEmail@mailinator.com	
	CANCEL

Step 3

Save your changes. You'll be sent a **verification email** to any email addresses you changed. Make sure to **click on the link in the email to confirm your changes.**

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A verification link will be sent to your updated email address. Click on the link to change your primary email.	
Close	